



Thursday, 21<sup>st</sup> May

Dear Parent,

Hopefully you will have seen already the letter from Donna Bryant, Executive Leader of the Southerly Point Co-operative MAT, which was published on our school website earlier this week. In it, the Trust sets out its position in relation to the government's intention for schools to re-open for certain year groups before the end of the summer term.

The government is suggesting that from 1<sup>st</sup> June, primary schools should *begin* to re-open to pupils, initially from Year 6, Year 1 and the Reception cohorts, whilst maintaining provision for the children of key workers and vulnerable children from all year groups.

**Government guidance** has been provided to schools on implementing protective measures to help to create safer environments in which the risk of spreading the coronavirus is reduced.

These include:

- Promoting regular hand-washing and ensuring good respiratory hygiene (the 'catch it, bin it, kill it' approach;
- Cleaning more frequently to get rid of the virus on frequently touched surfaces, such as door handles, tabletops, play equipment and toys;
- Minimising contact through smaller classes or group sizes and altering the environment as much as possible, such as changing the layout of the classrooms; reducing mixing between groups through timetable changes, such as staggered break-times or by introducing staggered drop-off and collection times;
- Making sure that children do not attend if they or a member of their household has symptoms of corona virus.

The government has determined that children should be taught in groups of no more than 15 pupils at this stage, and at Crown Primary we will be arranging smaller groupings, called 'bubbles', based upon potential numbers. **Our offer is based upon the availability of staff and accommodation for children working in smaller groups.**

There will be **minimal interaction** between the different 'bubbles' and year groups, including staff assigned to these, to reduce the risk of any spread of infection. Furthermore, there will be **staggered starts** to the school day and different school pick-up times.

Unfortunately, we will be unable to provide any wraparound care once the school re-opens: **no Breakfast Club or after-school club provision.**

*Initially we will be prioritising the pupils of key-workers, those in Year 6 and Year 1. However, if numbers and circumstances allow, we will adapt our provision to include the Reception children at a later date.*

The **timetable** for our school opening is set out below:

*Monday, 1<sup>st</sup> June - **School closed** to pupils (staff prepare school for phase 2 opening)*

*Tuesday, 2<sup>nd</sup> June - **School closed** to pupils (staff prepare school for phase 2 opening)*

*Wednesday, 3<sup>rd</sup> June -*

- **Year 6** cohort returns to school, 9.00 am to 3.15 pm
- Provision available for the pupils of **key workers** and vulnerable children, 8.45 am - 3.00 pm

*Thursday, 4<sup>th</sup> June -*

- **Year 6** cohort attends school, 9.00 am to 3.15 pm
- Provision available for the pupils of **key workers** and vulnerable children, 8.45 am - 3.00 pm

*Friday, 5<sup>th</sup> June -*

- **Year 6** cohort attends school, 9.00 am to 3.15 pm
- Provision available for the pupils of **key workers** and vulnerable children, 8.45 am to 3.00 pm

The children in Year 6 will be taught by **Mr. Goad** and supported by **Mrs. Ellis** in Trenwoweth classroom. The children will enter the classroom using the side gate by the Secretary's Office and the external door to the classroom.

The key worker children will be taught in three groups (or 'bubbles') spread between the classrooms previously used by Crenver, Pengelly and Releath classes. *In order to reduce the risk of any potential infection spreading between the two groups, the children will not be allowed to mix with their peers in the other bubble-group.*

**Mrs. Atkins, Miss. Phillips** will lead the teaching of both bubbles supported by **Mrs. Earle, Mr. Nancholas and Miss. Allen.**

*Monday, 8<sup>th</sup> June - Thursday, 11<sup>th</sup> June*

- **Year 6** cohort attends school, 9.00 am to 3.15 pm
- Provision available for the pupils of **key workers** and vulnerable children, 8.45 am to 3.00 pm
- **Year 1** cohort attends school, 9.15 am to 2.45 pm

The Year 1 children will be taught in two groups (or 'bubbles') in the school hall by **Miss. Phillips** and supported by **Ms. Allen**. The children in each bubble should line-up in two rows in the bottom part of the car park at the start of their school-day and will be led through the external door to their individual seats in their part of the school hall.

*Friday, 12<sup>th</sup> June -*

- **Year 6** cohort attends school, 9.00 am to 3.15 pm
- Provision available for the pupils of **key workers** and vulnerable children, 8.45 am to 3.00 pm
- **No Year 1 provision available today!**

Further information about the daily arrangements for delivering the children to school and collecting them from school will be issued next week. However, please be aware that parents must not bring children other than their own family to school at drop off/pick up times.

The **school office** will be open from **8.30 - 3.45 pm only** - *please only come in person if your query can not be answered by a phone-call*. Only one person to the office window at any one time, please.

**Sorry but we cannot allow any adults other than staff members in to the school buildings at this time - we appreciate your understanding in this matter.**

*In an emergency, please contact the school office: (01209) 831455.*

**All children will require the following:**

- Their own packed-lunch\*, mid-morning snack and water-bottle (*no other snacks can be provided*)

- Their own sun-screen protection (*please practice applying this with your child at home as staff will not be able to assist with this*)
- Their own PE kit in a draw-string bag or small rucksack
- Their own asthma inhaler (if applicable)
- Personal packet of tissues

*\*Children can still order meals from Chartwells but these will be in the form of a packed-lunch (children entitled to free school meals can order a packed-lunch as before).*

The children will need to wear their **school uniform**.

The children will be provided with pens, pencils, paper etc in their setting so must not bring their own pencil-case or equipment with them.

Hand-washing will be frequent and routine. Guidance does not suggest that staff wear any face-masks or shields but may (optionally) wear PPE if they choose, including a face-mask and gloves. The government's advice on hygiene will be rigidly adhered to.

Lunch will be eaten outdoors where possible. Children will be supervised in their bubble groups by the usual lunchtime supervisory staff, but the children may not use the climbing apparatus or share small-activity or game resources.

Government guidance does not require more than a daily clean of the premises but there will be cleaning -stations set up for each bubble group and soft-furnishings and toys will be removed from the classrooms/work-areas. More frequent cleaning will be made of door-handles, tables and school resources throughout the day.

Children displaying any symptoms of the COVID-19 virus **must not** attend school.

If anyone within the child's home-setting is displaying symptoms of the COVID-19 virus the child **must not** attend school.

Any child who becomes unwell at school or who is thought to be displaying any symptoms of the COVID-19 virus will be isolated and the parent contacted to immediately fetch the child home from school. They will then have to self-isolate for 7 days and the other household members for 14 days.

At this time, the school cannot be responsible for storing or administering any medication to pupils other than to children with asthma or to children with a long-term medical condition care plan.

First Aid and safeguarding procedures will continue to be applied in-line with the Trust policies which have been adapted due to the pandemic.

Safeguarding concerns should be referred immediately to either **Mr. Hunkin** (Designated Safeguarding Lead) or **Mr. Goad** (Deputy DSL).

Our **safeguarding governor** is Mr. Colin Benney: [Colin.Benney@crowan.cornwall.sch.uk](mailto:Colin.Benney@crowan.cornwall.sch.uk)

Mrs. Susan Webb is our governor for Health & Safety and Whistleblowing:

[Susan.Webb@crowan.cornwall.sch.uk](mailto:Susan.Webb@crowan.cornwall.sch.uk)

Although the government has suggested that it is safe for children to start to return to school after 1<sup>st</sup> June, they have made it known that there will be **no penalties** for parents who decide that the time is not yet right for them to send their child back to school.

For those families who decide not to send their children back to school, we will continue to provide **home-work** to download from the class tabs on our **school website**, and we would encourage you to keep in contact with the teaching staff via **Class Dojo**.

**The schooling the children receive at this time will feel very different to what they have experienced before the lockdown period.**

The curriculum from now until the end of the Summer Term will be focused around securing basic knowledge and skills in reading, writing and mathematics; on a range of outdoor activities; arts and crafts; and PSHE.

The normal 'broad and balanced' curriculum offer has been suspended.

We are working hard to meet the expectations of the DfE and our local community as best we can under these trying circumstances. Please be patient but do let us know if you have any questions or concerns.

We are looking forward to being able to start welcoming the children back to school from Wednesday, 3<sup>rd</sup> June.

*Further up-dates and guidance will be published on the school website and you will be notified by Twitter and/or Class Dojo.*

Thank you all for your patience and support during this challenging time.

Yours sincerely,

Paul Hunkin

Executive Headteacher